

**Minutes of Meeting  
REAL ESTATE BOARD  
INFORMAL FACT-FINDING CONFERENCES  
February 2, 2012 (10:00 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Sharon Johnson, Board member, presided. No other Board members were present.

Doug Schroder and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim  
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney

Participants

- |  |  |
|--|--|
| 1. Lee Ann Shelton Matthews<br>File Number 2011-04366 (Disc.)<br>(NO DECISION MADE)  | Shelton-Matthews – R<br>Scott Konikoff – R Atty<br>Deborah K. Gayle – W<br>Tracy Brown – W |
| 2. Phillip Michael Wingfield<br>File Number 2012-00345 (Disc.)<br>(NO DECISION MADE) | Wingfield – R<br>C.T. Wingfield - W  |
| 3. Donald Arthur Herrington<br>File Number 2011-01724 (Disc.)<br>(NO DECISION MADE)  | Herrington – R<br>Ava Kennedy – C  |
| 4. Donald Arthur Herrington<br>File Number 2011-02072 (Disc.)<br>(NO DECISION MADE)  | Herrington – R<br>Sherry Daminski – C  |

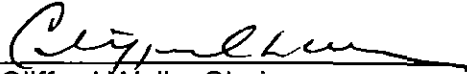
Participants

5. Lester Smathers  
File Number 2012-00296 (Disc.)  
(NO DECISION MADE)

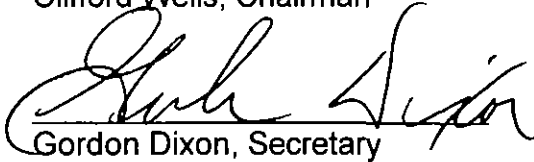
None

The meeting adjourned at 2:58 p.m.

REAL ESTATE BOARD



Clifford Wells, Chairman



Gordon Dixon, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of Record

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

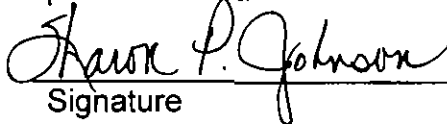
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Sharon Johnson
2. Title: Board Member
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on February 2, 2012
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

2/2/12

Date